

Town of Canterbury  
Board of Selectmen  
November 4, 2013

Selectmen Present: Robert Steenson  
Tyson Miller  
Cheryl Gordon  
Town Administrator: Roger Becker

The meeting was called to order at 6:02 PM.

The Board reviewed and discussed the job descriptions. Jan will forward them to the Board in Word format for further review.

Joe Halla attended the meeting to discuss Running Fox Farm. Joe expressed concerns that Running Fox Farm is not following the rules/regulations of running a farm stand. It appears that they may still be selling more than 65% of items not manufactured on-site and is therefore operating a retail store. The Board viewed the Running Fox Farm website. Bob stated that he will visit the site.

Joe also expressed concerns with Jim Snyder, the Town's code enforcement officer, operating a parking lot in his field for the two NASCAR races. Joe views this as a commercial entity which is not allowed in that zone. Bob explained that this has been happening for a long time along most of Asby Road. This began with the permission of the Board of Selectmen years ago. Bob does not see this as a commercial operation. Tyson stated that he would be in favor of having a policy allowing this two times a year.

Joe thanked the Board.

Laurie Lockwood, Trustee of Trust Funds, attended the meeting to discuss the request received from the Cemetery Trustees to use \$5,000 from one of the Cemetery Trust Funds to help pay for paving the entrance of Maple grove Cemetery. Laurie explained that \$5,313 is all the income available in the Cemetery Improvement fund. A discussion was held on how the funds were originally established. Laurie explained that the originating documentation for these accounts permit the expenditure of accumulated interest only. She further stated that they have been registered with the Attorney General's Office and cannot be changed or repurposed.

Bob believes that these funds can be changed by a vote at Town Meeting. Laurie will find the originating documentation to see if a vote of Town Meeting can "repurpose" the fund.

The Board reviewed the minutes of the October 21, 2013 meeting. Bob made a motion to approve the minutes as written. Cheryl seconded the motion. All in favor, motion carried.

The Board reviewed their action item list. Roger will contact Chief LaRoche for more detailed job descriptions.

Roger will contact Mainstay to arrange a training meeting on November 18, 2013.

A brief discussion was held on the barn on a 14 acre parcel for sale in the Center. The “Friends of the Barn” will be holding a meeting on November 7, 2013 to discuss the future of the barn and property. Bob will attend the meeting.

The Selectmen signed:       A/P Manifest  
                                      P/R Manifest  
                                      Intent to Cut – Tax Map 253 Lot 34-1  
  Tax Map 259 Lot 12  
  Tax Map 259 Lots 27 & 28  
                                      Deed to Nickolas Romano

A discussion was held on accepting payment in lieu of taxes from Shaker Village. Bob made a motion to accept \$2,000 starting FY 2013 from Shaker Village for payment in lieu of taxes. Cheryl seconded the motion. All in favor, motion carried. Roger will draft an agreement for the Selectmen and a Shaker Village agent to sign. The Board will have Mandy abate the taxes for the first half of 2013 per a prior agreement.

A general discussion was held on salaried employees applying for weekend coverage wages. The Board is not comfortable with this as the weekend coverage program was set up for volunteers.

The Board discussed a request received from a concert promoter to hold a music festival at Windswept Farm. The festival would attract 800 – 1,000 people over a 2-day period. The plans are to have 24 bands of all different genres. The Board asked Roger to contact the promoter and explain that Canterbury does not have the infrastructure to support this request.

Bob reported that he met with Conservation Commission Chair Kelly Short to discuss the proposed easement on the Kimball Pond Road property. Bob explained to Kelly that the Selectmen will not sign the document unless it reserves a 30’ strip along the length of the road for potential widening of the road or future safety issue resolutions.

A brief discussion was held on VPN access to the Town’s server for the Conservation Commission.

The Board will discuss with Road Agent, Jim Sawicki that provisions will need to be made for mowing Riverland.

The Selectmen reviewed the insurance renewal. Bob asked to have a breakdown of the liability figures and a clarification of charges.

Roger reported that he met with Stearns Cleaning to discuss the loose tiles at the Municipal Building.

A request from Edward McIntyre to buy back a parcel of land taken by the Tax Collector was discussed. Roger will generate an invoice to reflect the amount to purchase the lot

back (back taxes & 15% penalty).

A discussion was held on the property located at 381 Intervale Road. The property can go to auction November 24, 2013. The Board asked Roger to contact an auctioneer.

Bob made a motion to adjourn the meeting at 9:40 PM. Cheryl seconded the motion. All in favor, motion carried.

Respectfully submitted,

Jan Stout  
Administrative Assistant